



Date: 07/09/21  
My Ref: CT/ESPO  
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To: Members of the ESPO Management Committee

Dear Member,

### **ESPO MANAGEMENT COMMITTEE**

A meeting of the Management Committee will be held on Wednesday, 15 September 2021 at 10.30 am **in Sparkenhoe Committee Room, Leicestershire County Council, Glenfield, LE3 8RA**

A buffet lunch will be provided after the meeting. Please telephone or email me (details above) to confirm that you require lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

Cat Tuohy  
for Consortium Secretary

### **AGENDA**

<u>Item</u>	<u>Report by</u>
1. Minutes of the meeting held on 23 June 2021.	(Pages 3 - 10)
2. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.	
3. Declarations of interests in respect of items on this agenda.	
4. Items referred by the Finance and Audit Subcommittee.	

*There are no specific items referred.*

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|----|---|-----------------------------------|-----------------|
| 5. | External Audit of the 2019/20 Financial Statements. | Director and Consortium Treasurer | (Pages 11 - 78) |
|----|---|-----------------------------------|-----------------|

*A representative from ESPO's External Auditor Grant Thornton will be present for this item.*

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|----|---|-----------------------------------|-------------------|
| 6. | 2019/20 Financial Statements and Annual Governance Statement. | Director and Consortium Treasurer | (Pages 79 - 128)  |
| 7. | Proposed Changes to the Contract Procedure Rules.             | Director                          | (Pages 129 - 184) |
| 8. | Director's Progress update.                                   |                                   | (Pages 185 - 202) |
| 9. | Date of Future Meetings.                                      |                                   |                   |

Future meetings of the Committee are scheduled to take place on the following dates at 10.30am.

Wednesday 24 November 2021  
 Wednesday 16 March 2022  
 Wednesday 29 June 2022  
 Wednesday 14 September 2022  
 Wednesday 16 November 2022

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|-----|------------------------------------|--|--|
| 10. | Exclusion of the Press and Public. |  |  |
|-----|------------------------------------|--|--|

*The public are likely to be excluded during consideration of the following items of business in accordance with the provisions of Section 100 (A) (4) of the Local Government Act 1972 (Exempt Information).*

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|-----|--|----------|-------------------|
| 11. | Supplementary Information Informing the Progress Report of the Director's Progress Update. | Director | (Pages 203 - 216) |
| 12. | Grove Park Modification and Future Ways of Working Update.                                 | Director | (Pages 217 - 220) |
| 13. | Any other items which the Chairman has decided to take as urgent.                          |          |                   |